

# Peer Leader Position

## Job Description

Peer Leaders are current full-time students that exemplify and uphold Penn State's mission, core values, and school spirit! Peer Leaders are a critical component to the transition and success of our new student. The Peer Leader serves as a vital student leader position by guiding new and transfer students through their FTCAP, Move-In Day, and New Student Day. A 2.5 GPA is required for student to pursue the Peer Leader position.

Peer Leaders have the primary responsibility of making sure that all first-year and transfer students make a smooth transition into Penn State Beaver by familiarizing them to the campus and its resources.

Peer Leader Duties:

Training covers:

- Academic scheduling/General ed. advising
- Residence Hall Information
- Customer Service expectations
- ROAR Principles
- Icebreakers
- General Student Affairs information
- Represent ROAR principles during session
- Create excitement for New Student Day and the beginning of their college career

New Student Day (Friday, August 24) - all day & evening:

- E. Boot Camp Presentation
- Group Guide & Informant
- Participate in boat ride

FTCAP expectations:

- Be a guide & informant
- Explanation of General Education courses
- Icebreakers and "Get to know you" activities
- Relaying information on student involvement
- Other duties as assigned

Move-In Day (Thursday, August 23) - all day & evening

- Help new students move in
- Carry misc. "stuff"
- Meet & Greet
- Assemble folders and information packets
- Create bulletin boards with information

Other duties and mindsets expected throughout the entire scope of the position:

- Peer Leaders are expected to welcome new students and their families into the Penn State Beaver community
- Serve as a role model who exhibits the positive characteristics of a Penn State Student and ROAR principles
  - (Respect - Ownership - Academic Integrity - Responsibility)
- Perform all responsibilities in a punctual, reliable, and conscientious manner
- Motivate and encourage participation among new students
- Educate new students on how Penn State Beaver operates and assists them in becoming involved in the academic and co-curricular life of the College
- Answer any and all questions new students and their families may have about the college experience, or if the information is unknown, find the answer
- All first year events are expected to be exciting, educational, and beneficial to participants - Peer Leaders are to offer their knowledge and energy to each and every activity to enhance the experience

Training Dates:

- |                 |                        |                |                       |
|-----------------|------------------------|----------------|-----------------------|
| • May 9, 10, 11 | 12:00 p.m. - 5:00 p.m. | • June 12-15   | 8:00 a.m. - 5:00 p.m. |
|                 |                        | • July 10-13   | 8:00 a.m. - 5:00 p.m. |
|                 |                        | • August 1, 22 | 8:00 a.m. - 5:00 p.m. |

\*Additional dates may be added/deleted

\*FTCAP Dates: